

REGULAR SPOONER CITY COUNCIL MINUTES
Tuesday January 6, 5:00 PM, City Hall

1. CALL MEETING TO ORDER;
 2. ROLL CALL; 8 present, 0 absent
 3. PLEDGE OF ALLEGIANCE;
 4. PUBLIC COMMENTARY;
- None.
5. Mayor's Comments;
2014 was good year for city, we ended well. Jack Frost Fest is this Sat. Reminder: Citizens need to clear sidewalks within 24 hrs of snow fall. City crew & Police Department will be monitoring sidewalks for noncompliance.
6. Approval of Agenda;

Motion (Thompson/Schluter) to approve agenda. Passed.

- a) *Accept Minutes December 02, 2014 Regular Council Meeting;
- b) *Accept Finance Comm approval Mnth Pay Check No: 36003-36196, 14111201-14111203, 14112401-14112405, 14120901-14120903, 20140411, 20141106, 20141121, 20141204, 20141208, 20141212, 20141217, 20141218;
- c) *Accept Muni Ops Comm Submit to PSC changes to SMU's Def Pymt Arrang Policy;
- d) *Accept Per Comm approval Tom Romportl for Buildings & Grounds Maintenance Worker pending successful completion of req exam & testing;
- e) *Accept Safety & License Comm to Approve App for "Class "A"" Comb Liquor License Jan 6, 2015 – June 30, 2015, Shopko Hometown, 650 W Beaverbrook Ave, Agent: Liz Smith pending compliance w/ certain conditions;
- f) *Accept Safety & Lic Comm to deny App for "Class "B"" Comb Liquor License January 6, 2015 - June 30, 2015, The Dock Coffee, 218 Walnut Street, Suite 1, Susan Churchill, President w/recommendation to apply for Beer/Wine Comb Class "B" License;

Motion (Dohm/Stelter) to approve consent agenda as presented. Passed.

8. **DISCUSSION/ACTION ITEMS:**

- a) Fin Comm Recomm to approve One Time Room Tax Request from Washburn Co Tourism, \$5,000 for City portion of new sign cost;
Dunn – BID meeting, repr from Chamber, asked for funds to help pay for new tourism sign. **Motion (Dunn/Schluter) approve onetime room tx request \$5000 to Washburn Co Tourism; discussion: Thompson asked if any other organization helping to fund sign. Dunn – yes, Washburn Co & Washburn Co Econ Devel have made commitments; vote taken. PASSED.**
- b) Retirement of City Clerk-Treasurer D Koehn
Gabriel - City Clerk-Treasurer D Koehn has given notice of retirement effective March 31, 2015. **Motion (Gabriel/Dohm) accept D Koehn's resignation as of March 31, 2015. PASSED.**
- c) Amendment to City of Spooner Charter Ordinance Established March 4, 1944, Establish Offices of City Clerk & City Treasurer 01/06/2015;
Gabriel - offices of City Clerk/Treasurer were combined March 4, 1944, & discussion to separate offices to City Clerk & City Treasurer. **Motion (Gabriel/Ortmann) to approve amending City of Spooner Charter Ordinance to create offices of City Clerk & City Treasurer positions effective January 6, 2015. PASSED.**
- d) Amendment to Code of Ordinances, 01/06/2015, Repeal Chapter 2, Article IV, Division 3 – Office of Clerk-Treasurer, Recreate Chapter 2, Article IV, Division 3 – Offices of City Clerk & City Treasurer;
Motion (Gabriel/Thompson) to approve amending City of Spooner Chapter 2, Article IV, Division 3 by repealing Office of Clerk-Treasurer & recreating Offices of City Clerk & City Treasurer w/ same effective date of charter ordinance. PASSED.
- e) Appointment of Pati Parker as City Clerk Designee in preparation of D Koehn's retirement;
Gabriel – Personnel Committee met w/ both Pati Parker & Krista Lyons-Hartwig to discuss upcoming job opportunities. **Motion (Gabriel/Dohm) approve appointing P Parker as City Clerk Designee. PASSED.**
Parker thanked committee & is looking forward to new opportunities.
- f) Appointment of Krista Lyons-Hartwig as City Treasurer Designee in preparation of D Koehn's retirement;
Motion (Gabriel/Stelter) approve appointing Krista Lyons-Hartwig as City Treasurer designee. PASSED.
- g) Award Maint Painting Contract for First St Wtr Tower to Layne Tank - \$83,460;
Dohm – maint on First St wtr tower includes painting inside & outside, along w/ lettering & installation of a circulating pump. **Motion (Dohm/Thompson) approve awarding maint painting contract to Layne Tank for \$83,460. PASSED.**
- h) Change date of April Regular Council Meeting to Thursday, April 9, 2015 due to Spring Election;
Motion (Stelter/Ortmann) approve changing April Regular Council meeting to Thursday, April 9, 2015. PASSED.
- i) Spooner Youth Hockey League – College St Park;
Marx – Spooner Youth Hockey League is trying to encourage youth to get involved, but is having problems w/ insurance. Insurance will cost an extra \$50 per youth. League is asking if city would sponsor league; city has statutory recreational immunity. We have asked our insurance company to weight in, but have not heard back from them yet. **Motion (Dohm/Thompson) to approve sponsoring the Spooner Youth Hockey program. PASSED.**
- j) Purchase County Land;
Marx – attended County property land committee meeting, voted 5 to 0 to recommended approval for city to purchase county property. Needs to go to County Board for approval.

9. **STAFF REPORTS/COMMENTS/REQUESTS:**

- a) Financial Report November, 2014;
Motion (Schluter/Dohm) accept financial statement for November 2014 as stated. PASSED.
- b) Chief's Report - incidents during December 2014;
Christman – Coffee w/ cops has begun, a presentation about making good choices was at after-school event, proceeding w/ computer & software updates. Officer Peterson attended M-team meeting. Chief Christman attended New Paradigm Partners meeting & A.R.I.D.E. training will beginning in February. There were 112 cases & 730 contacts.
- c) BID Report;
Dunn – No update.

- d) NWRPC Liaison Report;
Dohm – had regional meeting in Hayward. Provided information packets to council.
 - e) Library Liaison Report
Ortmann – no update.
10. Adjournment;
Motion (Dohm/Thompson) to adjourn. Passed. Meeting adjourned at 5:38 p.m.

ATTEST:

Pati Parker, Deputy Clerk/Treasurer

Gary J Cuskey, Mayor